

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

Financial Information

For The Year Ended August 31, 2022

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

Financial Statements

For The Year Ended August 31, 2022

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Independent Practitioner's Review Engagement Report

To The Board of Directors

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

We have reviewed the accompanying financial statements of **Medicine Hat & District Chamber of Commerce** that comprise the statement of financial position as at August 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit enterprises, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of **Medicine Hat & District Chamber of Commerce** as at August 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit enterprises.

Johnston Morrison Hunter & Co. Professional Corporation

Johnston Morrison Hunter & Co. Professional Corporation
Chartered Professional Accountants

Medicine Hat, Alberta
October 19, 2022

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Statement of Financial Position
 August 31, 2022**

(Unaudited)

	2022	2021
	\$	\$
Assets		
Current		
Cash and cash equivalents	314,921	445,958
Short-term investments (Note 3)	206,666	221,619
Accounts receivable (Note 4)	12,812	118,661
Goods and services tax receivable	-	1,105
Prepaid expenses and other current assets (Note 5)	<u>16,618</u>	<u>6,623</u>
	551,017	793,966
Capital Assets (Note 6)	<u>334,780</u>	<u>334,861</u>
	<u>885,797</u>	<u>1,128,827</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	22,673	40,566
Goods and services tax payable	1,800	-
Deferred revenue (Note 7)	<u>133,747</u>	<u>358,859</u>
	158,220	399,425
Long-Term Debt (Note 8)	<u>60,000</u>	<u>60,000</u>
	<u>218,220</u>	<u>459,425</u>
Net Assets		
Invested in Capital Assets	334,780	334,861
Unrestricted	<u>332,797</u>	<u>334,541</u>
	<u>667,577</u>	<u>669,402</u>
	<u>885,797</u>	<u>1,128,827</u>

Approved by the Board

Director:

Director:

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Statement of Changes in Net Assets
For The Year Ended August 31, 2022**

(Unaudited)

	Invested In Capital Assets	Unrestricted	Total 2022	Total 2021
	\$	\$	\$	\$
Balance , beginning of year	334,861	334,541	669,402	573,508
(Deficiency) excess of revenue over expenses for the year	-	(1,825)	(1,825)	95,894
Net addition of capital assets	35,280	(35,280)	-	-
Amortization of capital assets	<u>(35,361)</u>	<u>35,361</u>	<u>-</u>	<u>-</u>
Balance , end of year	<u><u>334,780</u></u>	<u><u>332,797</u></u>	<u><u>667,577</u></u>	<u><u>669,402</u></u>

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Statement of Operations
For The Year Ended August 31, 2022**

(Unaudited)

	Direct Revenue	Direct Expenses	2022	2021
	\$	\$	\$	\$
Revenue and Direct Expenses				
Board	-	28,434	(28,434)	(43,352)
Business advocacy	3,500	59,449	(55,949)	(41,474)
Membership	253,305	100,197	153,108	153,796
Fall trade show	-	-	-	(3,328)
Spring trade show	143,369	99,166	44,203	(27,809)
Business builders	20,319	35,543	(15,224)	(19,718)
Business awards	34,448	36,760	(2,312)	(11,457)
Annual general meeting	237	6,205	(5,968)	(5,875)
Bow Island	13,668	14,807	(1,139)	707
Cluster signs	39,751	1,539	38,212	34,183
Communication	510	48,403	(47,893)	(48,252)
Local first	179,131	158,985	20,146	11,856
Agribusiness	-	1,339	(1,339)	(2,073)
Urban development industry	4,250	1,968	2,282	1,865
Downtown	-	8,712	(8,712)	-
Other events & initiatives	800	4,852	(4,052)	(6,881)
Other committees	-	3,195	(3,195)	-
	<u>693,288</u>	<u>609,554</u>	<u>83,734</u>	<u>(7,812)</u>
General and Administrative Expenses				
General and administrative expenses, Schedule "A"			171,946	137,206
Amortization			35,361	35,217
Interest and bank charges			2,083	5,046
			<u>209,390</u>	<u>177,469</u>
Excess (Deficiency) of Revenue Over Expenses Before Other Revenue			<u>(125,656)</u>	<u>(185,281)</u>
Other Revenue				
Canada emergency wage subsidy			19,119	114,548
Grants			18,225	73,574
Group insurance			94,817	81,789
Investment (loss) income			(14,699)	6,630
Other administrative revenue			1,786	50
Rental			4,583	4,584
			<u>123,831</u>	<u>281,175</u>
(Deficiency) Excess of Revenue Over Expenses For The Year			<u><u>(1,825)</u></u>	<u><u>95,894</u></u>

The accompanying notes are an integral part of these financial statements

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Statement of Cash Flows
For The Year Ended August 31, 2022**

(Unaudited)

	2022	2021
	\$	\$
Cash Flows From Operating Activities		
(Deficiency) excess of revenue over expenses for the year	(1,825)	95,894
Non-Cash Items		
Amortization	<u>35,361</u>	<u>35,217</u>
	33,536	131,111
Changes in Non-Cash Working Capital		
Accounts receivable	105,849	10,276
Goods and services tax receivable	1,105	(1,105)
Prepaid expenses and other current assets	(9,995)	14,308
Accounts payable and accrued liabilities	(17,893)	(32,659)
Goods and services tax payable	1,800	(2,717)
Deferred revenue	<u>(225,112)</u>	<u>252,563</u>
	<u>(110,710)</u>	<u>371,777</u>
Cash Flows From Investing Activities		
Acquisition of capital assets	(35,280)	(2,720)
(Acquisition)/disposal of short-term investments	14,953	(1,619)
Proceeds from long-term debt	<u>-</u>	<u>20,000</u>
	<u>(20,327)</u>	<u>15,661</u>
Cash Flows From Financing Activities		
Payments on capital lease obligations	<u>-</u>	<u>(2,557)</u>
Cash and Cash Equivalents (Decrease) Increase	(131,037)	384,881
Cash and Cash Equivalents, beginning of year	<u>445,958</u>	<u>61,077</u>
Cash and Cash Equivalents, end of year	<u><u>314,921</u></u>	<u><u>445,958</u></u>

Cash and Cash Equivalents Consist of Cash on Hand.

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**General and Administrative Expenses
For The Year Ended August 31, 2022**

Schedule "A"

(Unaudited)

	2022	2021
	\$	\$
Advertising and promotion	31	-
Dues and memberships	1,500	3,112
Equipment rental	1,121	356
Honorariums	80	1,080
Insurance	3,324	6,296
Meetings	1,674	695
Office supplies	5,860	3,494
Merchant charges	3,264	4,667
Professional fees	22,313	-
Repairs and maintenance	22,121	17,844
Salaries, wages and benefits	97,891	89,698
Telephone, fax and internet	5,518	5,060
Travel and convention	1,437	22
Utilities	<u>5,812</u>	<u>4,882</u>
	<u><u>171,946</u></u>	<u><u>137,206</u></u>

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Notes to the Financial Statements
For The Year Ended August 31, 2022**

(Unaudited)

1. Nature of Operations

The Medicine Hat and District Chamber of Commerce ("the Chamber") is an incorporated, non-profit organization, which provides business development, and support services for its members and organizes various events for the business and professional community of Medicine Hat and District. The Chamber is exempt from income taxes under Section 149 of the Income Tax Act.

2. Significant Accounting Policies

Cash and Cash Equivalents

The Chamber's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate from being positive to overdrawn and temporary investments with a maturity period of three months or less from the date of acquisition.

Short-Term Investments

Short-term investments are carried at fair value with any changes in fair value recognized in net income in the year incurred.

Capital Assets

Capital assets are stated at cost less accumulated amortization. Amortization is recorded on a straight-line basis at rates designed to amortize the cost of the capital assets over their estimated useful lives. In the year of acquisition one-half of the normal rate is applied. Amortization rates are as follows:

Buildings	25 years
Parking lot	20 years
Computer equipment	3 years
Computer software	3 years
Furniture and fixtures	10 years
Signs	5 years

Impairment of Long-Lived Assets

The Chamber conducts a review for possible impairment of long-lived assets whenever events or changes in circumstances indicate that the carrying values of specific long-lived assets, or group of assets, may not be recoverable. Impairment of assets arise when the fair value, or the expected undiscounted cash flows from future use or eventual disposition of those assets, is less than the assets' carrying values. Impairment losses, if any, are measured as the amount by which the assets' carrying value exceeds their fair value. Based on its review, management does not believe impairment of long-lived assets has occurred.

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Notes to the Financial Statements
For The Year Ended August 31, 2022**

(Unaudited)

2. Significant Accounting Policies (Continued)

Revenue Recognition

Unrestricted contributions are recognized as revenue in the period they are receivable.

Externally restricted non-capital contributions are deferred and are recognized as revenue in the period in which the related expenses are incurred. Externally restricted amounts can only be used for purposes designated by the contributor.

Externally restricted capital contributions are recorded as deferred capital contributions until the amount is invested in capital assets. Amounts invested in capital assets are then transferred to unamortized expended capital contributions. Unamortized expended capital contributions are taken into income, as a reduction to amortization expense, in the periods that the related funded capital assets are amortized.

Endowment contributions are recognized as direct increases in net assets.

Membership revenue is recognized in the period to which the fees apply.

Amounts received for trade shows and other events are recognized in the period the event is held.

Canada emergency wage subsidy revenue is recognized in the same period the qualifying wages are expensed.

Contributed Materials and Services

Contributed materials and services are recognized in the financial statements when their fair value can be reasonably determined and they are used in the normal course of the Chamber's operations and would otherwise have been purchased.

Leases

Leases are classified as either capital or operating leases. A lease that transfers substantially all of the benefits and risks incidental to the ownership of property is classified as a capital lease. All other leases are accounted for as operating leases wherein, rental payments are expensed as incurred. At the inception of a capital lease, an asset and an obligation is recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair value at the beginning of such lease.

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Notes to the Financial Statements
For The Year Ended August 31, 2022**

(Unaudited)

2. Significant Accounting Policies (Continued)

Measurement of Financial Instruments

The entity initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions.

The entity subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, deferred revenue, long-term debt, and obligation under capital lease.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

3. Short-Term Investments

	2022	2021
	\$	\$
Mutual fund	206,666	151,619
Term deposit	<u>-</u>	<u>70,000</u>
	<u><u>206,666</u></u>	<u><u>221,619</u></u>

4. Accounts Receivable

	2022	2021
	\$	\$
Accounts receivable	12,812	56,418
Canada emergency wage subsidy	<u>-</u>	<u>62,243</u>
	<u><u>12,812</u></u>	<u><u>118,661</u></u>

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Notes to the Financial Statements
For The Year Ended August 31, 2022**

(Unaudited)

5. Prepaid Expenses and Other Current Assets

	2022	2021
	\$	\$
Direct expenses	10,774	3,839
Insurance	<u>5,844</u>	<u>2,784</u>
	<u><u>16,618</u></u>	<u><u>6,623</u></u>

6. Capital Assets

	Cost	Accumulated Amortization	Net Book Value	
			2022	2021
	\$	\$	\$	\$
Land	50,370	-	50,370	50,370
Buildings	351,419	163,342	188,077	202,134
Parking lot	49,460	17,620	31,840	34,313
Computer equipment	72,309	41,410	30,899	8,653
Computer software	18,101	17,668	433	1,126
Furniture and fixtures	40,014	24,197	15,817	18,873
Signs	<u>71,022</u>	<u>53,678</u>	<u>17,344</u>	<u>19,392</u>
	<u><u>652,695</u></u>	<u><u>317,915</u></u>	<u><u>334,780</u></u>	<u><u>334,861</u></u>

7. Deferred Revenue

	2022	2021
	\$	\$
Memberships	58,126	148,090
Trade shows	37,085	-
Sponsorships	30,354	30,250
Parking	3,850	5,363
Cluster signs	3,012	27,283
Urban development industry	1,313	2,363
Business builders	7	-
Grants	-	138,510
Business awards	-	3,500
Municipal election	-	3,500
Business awards	<u>-</u>	<u>3,500</u>
	<u><u>133,747</u></u>	<u><u>358,859</u></u>

MEDICINE HAT & DISTRICT CHAMBER OF COMMERCE

**Notes to the Financial Statements
For The Year Ended August 31, 2022**

(Unaudited)

8. Long-Term Debt

	2022	2021
	\$	\$
Bank loan, interest at 0.00% per annum, no principal and interest payments, maturing December 2023.	<u>60,000</u>	<u>60,000</u>

9. Financial Instruments and Risks

The business risks associated with financial instruments are categorized as market (comprised of currency, interest rate, and other price risk), credit and liquidity risks. It is management's opinion that the Chamber is not exposed to significant market (comprised of currency and other price risk), or liquidity risks arising from these financial instruments.

However, the Chamber is exposed to market (consisting of interest rate) and credit risks.

a) Market risk

i) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market rates of interest. The Chamber is exposed to interest rate risk because of its short-term investments and obligation under capital lease being incurred at a fixed rate and variable rate of interest.

b) Credit risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Chamber is exposed to credit risk in relation to accounts receivable. The Chamber's accounts receivable result from business development and support services. Concentrations of credit risk with respect to trade receivables are limited as the Chamber performs ongoing credit evaluations of its customers. Based on management's evaluation of potential credit losses, the Chamber believes there is no requirement for an allowance for doubtful accounts.

10. Comparative Figures

The comparative figures have been reclassified where necessary to conform to the presentation adopted in the current year.