

YOUTH INTERNSHIP INCENTIVE PROGRAM (YIIP)



CAREERS
take on the future

In partnership with the Government of Alberta, CAREERS created the Youth Internship Incentive Program (YiIP) to assist employers in their drive to support local youth by providing meaningful internship opportunities. Employers may utilize the incentive to offset expenses incurred in providing an internship such as wages, safety training, mentorship support, or Personal Protective Equipment.

FUNDING OPTIONS

\$900

Employers must hire 1 intern for a minimum of 125 hours of on-the-job training and mentorship.

\$1,800

Employers must hire at least 1 intern for a minimum of 240 hours of on-the-job training and mentorship.

\$4,000

Employers must hire at least 2 interns for a minimum of 480 hours of on-the-job training and mentorship.

\$7,500

Employers must hire at least 3 interns for a minimum of 720 hours of on-the-job training and mentorship

Additional funding of up to \$500 is available for employers new to CAREERS, and for internships for Indigenous youth. Connect with us to learn if you qualify for additional funding.

EMPLOYER ELIGIBILITY

Employers must apply through our online portal to participate in the program. CAREERS reserves the right to accept or deny applications based on eligibility, funding availability, or at our discretion. As an eligible employer you must:

- Operate in Alberta and include businesses, non-profit organizations, municipalities, and Indigenous community organizations.
- Be incorporated by or registered as a legal operating organization in Alberta.
- Provide a safe and youth appropriate work environment.
- Demonstrate a willingness to support long-term employment for successful candidates after the internship concludes.
- Designate strong mentors to support youth learning about the industry, career opportunities, as well as technical and soft skills.

FUNDING ELIGIBILITY

- Internships must start no earlier than September 1 and be completed by September 15 of the following year.
- Each internship must be completed within 20 weeks of the respective start date.
- The maximum funding for any individually owned location in one annual cycle is \$7,500. The maximum amount per organization with multiple locations is \$15,000.
- All interns must be paid at least minimum wage.
- Employers can receive funding for a maximum of 2 years. Note: Past recipients are eligible for funding for an additional year.
- Incentive funding is limited.

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YOUR NEXT STEPS:

1. Connect with CAREERS to set up your personalized employer portal.
2. Sign into your portal and apply for incentive funding.
3. Create internship positions and connect with your CAREERS Program Coordinator to source potential candidates.
4. Review resumes from CAREERS, conduct interviews, and select the suitable candidate(s).
5. Enjoy the experience of supporting local youth while building your future skilled workforce.



Ready to get started?
Connect with CAREERS!

FAQ: WHAT WOULD DISQUALIFY MY APPLICATION?

- An intern is paid less than minimum wage.
- You do not meet eligibility criteria.
- Federal or provincial government agency.
- You submit an incomplete application.
- The position does not align with CAREERS' programs.
- The position has already started (positions can only start after the application has been approved). *Note: The intern must apply to CAREERS Internship Programming to be eligible.*
- The position is already subsidized through another program.



THIS PROGRAM WAS MADE POSSIBLE WITH FUNDING FROM THE
ALBERTA GOVERNMENT.

Alberta
Government